

STERLING ASSOCIATION SERVICES, INC. (SASI), P. O. BOX 38113, HOUSTON, TX 77238-8113
phone #281-447-3388 or facsimile #281-966-1764, e-mail: receptionist@sterlingasi.com

Received: _____

To ACC: _____

EXTERIOR IMPROVEMENT AND/OR CHANGE APPLICATION

In accordance with the governing documents of your Association, all exterior improvements and/or changes from original construction must be submitted for and approved by the Architectural Control/Review Committee (ACC/ARC). Failure to receive approval for the improvement and/or change may result in your having to remove, alter or change the improvement in order to comply with the rules and regulations of the Association. Please complete the application below in its entirety and return to the address or fax above.

Subdivision/Association _____ Sec/Blk/Lot _____ / _____ / _____

Property Address _____ Name _____

Mailing Address _____

Work# _____ Home# _____ E-mail _____

No improvement will be considered and is automatically denied without the following:

- ▶ A site plan/survey indicating location of the proposed improvement, lot lines and easements.
- ▶ Color swatches and samples to be used in the improvement (shingle, paint, brick, stain, etc).
- ▶ Completion of all applicable areas of the application below.

Status: _____ / _____ 08- _____ / _____ /08
Start Date Complete Date



Circle the applicable improvement below:

Exterior Paint	Roof	Playground Equipment	Pool/Spa
Patio (ground)	Sunroom	Permanent Basketball Goal	Storage Bldg
Patio Cover	Gazebo	Portable Basketball Goal	Siding
Deck	Arbor/Pergola	Room Addition	Antenna/Dish
Fence	Mailbox	Driveway/Sidewalk (new & extension)	Ext. Lighting
Burglar Bars	Solar Screens	Other _____	
Other _____			

► Location of Improvement:

Left side of house (stand and face house) Right side of house (stand and face house)
Front of House Rear of House Other _____

Size: Height _____ Width _____ Length _____

► List of Materials with color and/or material samples provided (check all applicable)

Base paint color _____	Trim paint color _____
Garage door paint color _____	Garage door trim color _____
Stain color _____	Fence color/material _____
Siding color/material _____	Roof color _____
Other _____	
Other _____	

I understand the ACC/ARC are a group of volunteers in the community and will do their best to act as quickly as possible in their determination regarding my application. I hereby certify that the proposed construction/modification is in full compliance with all the Declaration of Covenants, Conditions and Restrictions and all guidelines currently adopted by the Association.

Signature _____

Date _____

For Office Use Only:

ACC Applicable Section of Declaration _____	Guidelines _____			
ACC Signature: _____	Date: _____	Approved	Denied	Comments
ACC Signature: _____	Date: _____	Approved	Denied	Comments
ACC Signature: _____	Date: _____	Approved	Denied	Comments

Please write any applicable comments on the reverse of this application